

# PARTNER SELF-ASSESSMENT REPORT<sup>1</sup>

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	University of Nis
Acronym	UNI
Contact person	Milan Gocić

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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<sup>1</sup> This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to [s.priest@mdx.ac.uk](mailto:s.priest@mdx.ac.uk) and [natriskuni@gmail.com](mailto:natriskuni@gmail.com) by and September 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

## 1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities - LFM code	Achieved to date	Comment
1.1 Identification of natural disasters to be managed in WB	08 March 2017	Joint report on natural disasters in Serbia and final Report on natural disasters in WB created
1.2 Introduction with established practices in EU countries for NDRM	10 March 2017	Final Report on established practices in EU countries for natural disaster risk management (NDRM) created
1.3 Workshop on master curricula best practices in EU countries	20 April 2017	Catalogue of competencies created
2.1 Development of aims, specific competencies and learning outcomes of master curricula in WB HEIs	10 August 2017	Catologue of courses prepared
2.5 Harmonization of teaching environment with EU best practices and purchasing of laboratory equipment and literature	July 2017	Tender call launched, equipment, software and literature purchased and activated
3.1 Surveillance of citizens' and public sector awareness regarding natural disasters	14 April 2017	Survey of citizens' and public sector awareness created
5.2 Development of the quality	21 February 2017 (first version)	Quality Control Plan created and updated

control plan		
6.1 Creation of the dissemination plan for the project	04 March 2017 (first version)	Dissemination Plan created and updated
6.2 Development and maintenance of project website and creation of promotional materials and campaigns		Website and promotional material created
7.1 Creation of sustainability plan	18 February 2017 (first version)	Academic Sustainability Plan and Financial Sustainability Plan created and updated
8.1 Kick-off meeting	15-16 December 2016	Kick-off meeting organized
8.2 Regular Steering Committee and Project Management meetings		SC and PMC meetings organized, reports created
8.3 Development of guidelines on the project management and reporting	14 January 2017 (first version)	Guidelines on the project management and reporting created and updated

## 2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator

### 3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

Received	No. of the instalment	Amount	Date	Comment
	1.	53,569.00	16 November 2016	
	2.	71,200.00		Purchasing equipment
	3.			
	4.			
Spent		Spent from Erasmus+ grant	Comment	
	1. Staff Costs	21,752.00		
	2. Travel Costs	7,140.00		
	3. Costs of Stay	14,640.00		
	4. Equipment Costs	50,580.26		
	5. Subcontracting Costs	4,857.24		
	6. Special Mobility Strand	0.00		
	<b>Total</b>	<b>98,969.50</b>		
Reported		Yes	Partially	No
	Financial excel table on the NatRisk platform filled-in	X		
	ITR, Time Sheets and Staff Convention forms completed	X		
	Supporting documents provided and uploaded to the NatRisk platform	X		

Location, date

Nis, 06 September 2017

Signature

